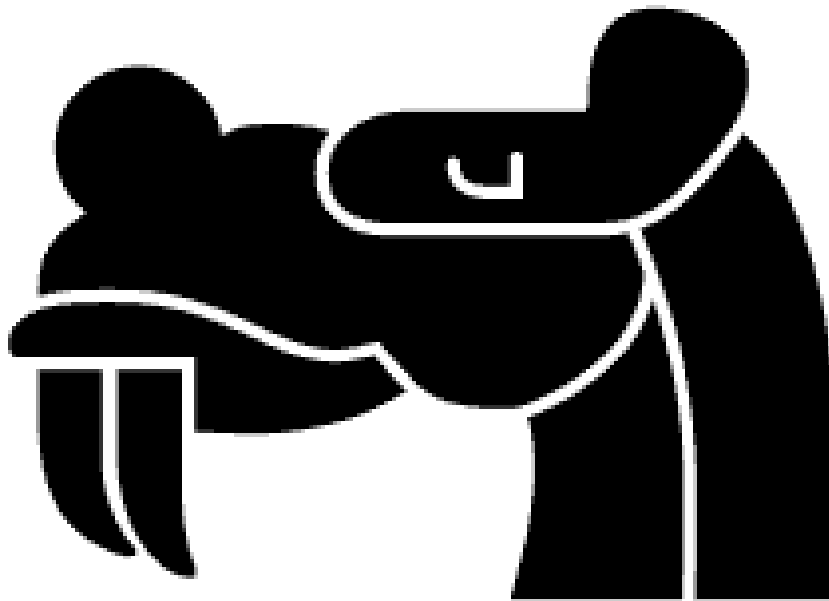


# **Longlands Primary School and Nursery**



## **Nursery Admissions Policy**

**2017-18**

From this year applications for our nursery class will be accepted anytime during the academic year **after** a child's 2<sup>nd</sup> birthday. The closing date for applications for starting nursery in September 2018 will be midday on Thursday 29<sup>th</sup> March 2018 for children born between 1<sup>st</sup> September 2014 and 31<sup>st</sup> August 2015.

Parents should note that attendance at the nursery does not guarantee a place in a reception class at this school. A separate online application process is available for parents to apply for a place in a Primary School (reception class).

In line with other providers, our school will aim to offer places by Friday 20<sup>th</sup> April 2018 and parents will have 2 weeks to accept the place.

Our nursery operates a single intake admissions system admitting children in September. We will consider taking children in early if there are spaces after the September cohort allocation has been made and the child meets age criteria.

Parents should make sure they are aware of and comply with the notice requirements of the setting their child currently attends. We reserve the right to withdraw an allocation if a child is not able to start in September.

We offer the statutory 15 hours free early education (FEE) over five, mornings only, with sessions running from 8.45am to 11.45am. There are 24 places available. Parents must take-up the full 15 hours free provision at our school and cannot split this between us and another setting.

A child with a statement of special educational needs that names our school will be allocated a place in accordance with Section 324 of the Education Act 1996.

### **Oversubscription Criteria**

In the event that more applications are received than places are available the following criteria will be applied:

- 1) A child in public care ('Children Looked After')
- 2) A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan
- 3) Other applicants:
  - a. A child for whom it can be demonstrated that they have a particular medical or social need to go to our school
  - b. A child who will have a sibling at our school at the time of application
  - c. Any other children

Applications other than those made under 3 b. and 3 c. will require written evidence from a professional. We may ask for evidence of a child's home address and date of birth.

If more children qualify under a particular rule than there are places available then the next rule will be used to determine who is allocated the places.

If more children qualify under rule 3b or 3c than there are places available then priority will be given to those who live nearest the nursery as measured in a straight line. If there is a need for a tie-breaker where two different addresses measure the same distance from the school, as in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be the ground floor and therefore closer. If there are two identical addresses of separate applicants the tie-break will be random.

### **'Continuing Interest' List**

If a child is not allocated a place in our nursery by 20<sup>th</sup> April then they will remain on our 'Continuing Interest' list. When a place becomes available it will be offered to the next child on this list in accordance with the above criteria.